

UNDERTAKING

I _____ Designation _____ who has applied/has been granted permission.

For visiting abroad, do hereby undertake as under:-

- (1) I will not leave the station until leave is granted.
- (2) Leave so granted will not be extended by as under any circumstances from abroad .
- (3) I will not accept any employment or undergo any training under the foreign Govt. under any circumstances.
- (4) Leave salary etc. shall be paid to me in Indian currency in India only and no financial implication
Will be involved on the part of the Govt. of India.
- (5) My overstay abroad, after the expiry of the sanctioned Leave will be treated as unauthorized absence from duty leading to disciplinary proceeding against me.
- (6) I will not resign from abroad.
- (7) I will not accept hospitality while abroad from my friends relative with whom have any official dealing.
- (8) In case of extinction for stay due to medical reason, a medical certificate has to be produced from a hospital approved by the concerned Indian Embassy. Any other certificate from any other source would not be considered as valid.
- (9) My address during the leave will be.

_____ and I Have/submitted copy of my passport in the office

(signature) _____

Name _____

Designation _____

Employee ID _____

Dated-----