

**OFFICE OF THE MEDICAL DIRECTOR
DEEN DAYAL UPADHAYAY HOSPITAL
HARI NAGAR NEW DELHI**

Dated:

NEWSPAPER/MAGAZINE/BILL RE-IMBURSEMENT

I am submitting herewith the newspaper / magazine bill for re-imbusement for the period as under:-

Year	Month	Name of news paper	Amount	Name of the Magazine	Amount
Total					
				Grand Total	

UNDERTAKING

1. I am entitled for the above said claim as per the Govt. of NCT of Delhi general administrative department memorandum number F2/108/00/CTB/Part1/3203 dated 25.09.03
2. I have actually spent above amount on the newspaper/magazine and have not claimed earlier for the above period.
3. Certified that I was posted in DDUH during the period for which the re-imbursement is being claimed .

NAME: _____

DESIGNATION

Employee Id _____

Place of Posting

Encl: Bills